**Date**

**Dear Principal**

**USA of Indiana requests you please give \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
an excused absence Friday, \_\_\_\_\_\_\_\_\_\_\_\_\_, as he/she is scheduled to participate in the \_\_\_\_\_\_\_\_\_\_\_\_\_ College Showcase. The Showcase is being held in \_\_\_\_\_\_\_\_\_\_\_\_\_\_.**

**At USA of Indiana we highly value each player’s formal school education and we never schedule any training nor games during school hours. In this case, the team made an exception and registered to play in a very special College Showcase, likely the premier event for the year. It is very likely your student will visit Friday with a score of college soccer coaches to discuss applying for college. We understand our partnership with you to help foster college with each high school student.  
  
We hope you will understand and excuse the absence of this student-athlete from school on this day.**

**Thank you.**